

**Urban Dove Team Charter School  
&  
Urban Dove Team Charter School II**

**Board Meeting Minutes, Thursday, December 14<sup>th</sup>, 2017**

Present: Amit Bahl, Andrew Ehigiator, Mike Grandis, Jai Nanda, Wanda Morales, Spencer Rothschild, and Kevin Turton.

Absent: Patricia Charlemagne, Patrick Fagan

Public observer: N/A

**Meeting Minutes**

**I. Opening Items**

The meeting was called to order at 6:12 PM and attendance was taken. Minutes from previous meetings were adopted and approved. The Agenda was unanimously adopted and approved.

The highlights of the Principal's Report and Dashboard included:

1. Student Performance
  - a. Trimester 1 is complete. Over 70% of credits taken were passed by students, surpassing goal.
  - b. Regents week is 1/22 - 1/25
2. Teaching and Learning
  - a. All teachers are in process of receiving a second observation ahead of midterm evaluations
3. Culture, Climate, and Family Engagement
  - a. Attendance data for Trimester 1 is complete
4. Organizational Capacity
  - a. Offer has been made to fill only teaching vacancy
5. Enrollment, Recruitment and Retention
  - a. As of today, 96 Year 1 students are enrolled, 47 with IEPs. Overall enrollment is at capacity
6. Legal Compliance
  - a. All students files are updated, all Minutes, Agendas and Meeting Dates are posted on the website

**II. Public Comment**

No public comment.

**III. Finance**

- a. Financial Review: The monthly financials were reviewed and appear to be in good order.

- b. Charter School Planning grant application is now available. CMO will complete and submit along with all schedules and filings. Grant period begins 1/1/18.

**IV. Governance**

- a. NYSED has made pre-opening checklist available for UD Team II. CMO will begin to upload documents as needed.

**V. Other Business As Needed**

- a. UD Team II facility search continues, looking at close with both a temporary facility if needed, as well as long-term options.
- b. School Leader search for UD Team II is underway

**VI. New Business, as needed**

N/A

**VII. Adjournment**

Next meeting will be held on January 11<sup>th</sup>, 2018. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

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Michael Grandis, In Lieu of Secretary