

**Urban Dove Team Charter School
Board Meeting Minutes, Thursday, September 14th, 2017**

Present: Patricia Charlemagne, Andrew Ehigiator, Patrick Fagan, Mike Grandis, Jai Nanda, Wanda Morales, and Amit Bahl.

Absent: Kevin Turton

Public observer: Leo Bruno

DRAFT Meeting Minutes

I. Opening Items

The meeting was called to order at 6:09 PM and attendance was taken. The Agenda was unanimously adopted and approved.

The highlights of the Principal's Report and Dashboard included:

- a. 153 applications have been received for Year 1 students. Currently, 70 students are enrolled of which 22 have IEPs.
- b. All positions are filled with the exception of a special education vacancy.
- c. Regents data reflects growth across the board.
- d. School Wide Goals for 2017-2018 include: increased attendance to 70%, decreased lateness to 50%, increased credit accumulation to 70%, increased regents pass rates by 10%, and increased Regents Diploma earned by 10%.

II. Public Comment

No public comment.

III. Finance

- a. Financial Review: The monthly financials were reviewed and appear to be in good order.
- b. The Audit process is moving according to schedule is on track to be completed, reviewed by the Board and submitted by November 1st.

IV. Governance

- a. The School Leader Evaluation will be scheduled for October. 360 surveys from staff and leadership have been completed and will be sent to the Board for review.
- b. The proposed By-Law revisions circulated to the Board were based on SED feedback on ensuring full compliance. Specific sections included Article III and VI.

A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY CARRIED

TO ADOPT THE BY-LAW REVISIONS PRESENTED.

- c. Proposed revisions to the 2017-2018 include the following meeting dates: 10/24, 11/9, 12/14, 1/11, 2/8, 3/8, 4/12, 5/10, 6/21.

A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY CARRIED TO ADOPT THE REVISED 2017-2018 BOARD MEETING CALENDAR, REFLECTING THURSDAYS AS THE NEW BOARD MEETING DAY.

- d. An update was provided with respect to the Certificate of Occupancy dispute, resolved in favor of Urban Dove Team Charter School

V. UD Team II

- a. A draft written request for co-location in a public school building pursuant to Section 2853(3)9e) of the Education Law was previously circulated and discussed among the Board.

A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY CARRIED TO AUTHORIZE MIKE GRANDIS, BOARD CHAIR, TO SUBMIT THE FINAL VERSION OF THE LETTER.

- b. The full application for UD Team II was submitted on August 17. The Public Hearing was held last week and attended by various board and staff members, as well as, parents. All comments shared were favorable and in support of UD Team II. The next step will include a capacity hearing with SED in October.
- c. Various opportunities for space exists in CSD 12. They include leasing or purchasing an existing structure or purchasing a lot for a new construction. This is an ongoing exploration.

VI. New Business, as needed

N/A

VII. Adjournment

Next meeting will be held on November 9th. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:12 PM.

Respectfully Submitted,

Patricia L. Charlemagne, Secretary