

**Urban Dove Team Charter School
Board Meeting Minutes, Thursday, August 3rd, 2017**

Present: Patricia Charlemagne, Andrew Ehigiator, Patrick Fagan, Mike Grandis, Kevin Turton, Jai Nanda, Wanda Morales, and Amit Bahl.

Absent:

Public observer:

DRAFT Meeting Minutes

I. Opening Items

The meeting was called to order at 6:09 PM and attendance was taken. The Agenda was unanimously adopted and approved.

The highlights of the Principal's Report and Dashboard included:

- a. 104 applications have been received for Year 1 students. Currently, 60 students are enrolled of which 18 have IEPs. Recruitment will pick up once school begins.
- b. All positions are filled with the exception of 1 special education vacancy, 1 ELA and 1 Social Studies vacancy. Jobs are posted and resumes are coming in.
- c. Summer program Session 1 is completed, Session 2 runs until August 11th and then Regents exams will take place the following weeks. So far students have earned 32 credits.
- d. We saw a 10% growth in credit accumulation across all three Leagues, with each year gaining at a higher rate (as we would expect). We reached our goal of a 10% increase across all students but saw a drop off in trimester 3 in all Leagues which must be addressed next year. ELL and SpEd passing rates were consistent with Gen Ed passing rates, which is excellent.
- e. August PD for staff will begin August 14th.

II. Public Comment

No public comment.

III. Finance

- a. Financial Review: The monthly financials were reviewed and appear to be in good order. Unaudited year-end financials predict that the deficit for year will match projections, and be in the \$300K range. Cash balances will remain above \$1MM so no programmatic impacts will be felt. 18-19 should return to positive cash flow.

IV. Governance

- a. The School Leader Evaluation process will get underway this month. Amit will complete his self-evaluation, and 360 evaluations will be sent to the Leadership Team and select staff
- b. The Annual Report was submitted on line and on time, with several sections, including Audited Financials and Academic Data due November 1st.
- c. Application for UD Team II is due August 18th and is progressing well.
- d. Outside counsel has been assigned to review and approve changes to the Employee and Family Handbook

V. New Business, as needed

The Fire Inspection Safety Report issue has been referred to the NYC OATH office for a hearing to determine if the C of O is valid. The hearing is schedule for Aug. 21st and will be attended by Civic Builders, their architect and Jai Nanda, representing UD Team. FDNY is expected to have a representative present as well.

VI. Adjournment

Next meeting will be held on September 14th. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:12 PM.

Respectfully Submitted,

Patricia L. Charlemagne, Secretary