

**Urban Dove Team Charter School  
Board Meeting Minutes, Thursday, August 3<sup>rd</sup>, 2017**

Present: Patricia Charlemagne, Andrew Ehigiator, Patrick Fagan, Mike Grandis, Kevin Turton, Jai Nanda, Wanda Morales, and Amit Bahl.

Absent:

Public observer:

**DRAFT Meeting Minutes**

**I. Opening Items**

The meeting was called to order at 6:09 PM and attendance was taken. The Agenda was unanimously adopted and approved.

The highlights of the Principal's Report and Dashboard included:

- a. 104 applications have been received for Year 1 students. Currently, 60 students are enrolled of which 18 have IEPs. Recruitment will pick up once school begins.
- b. All positions are filled with the exception of 1 special education vacancy, 1 ELA and 1 Social Studies vacancy. Jobs are posted and resumes are coming in.
- c. Summer program Session 1 is completed, Session 2 runs until August 11<sup>th</sup> and then Regents exams will take place the following weeks. So far students have earned 32 credits.
- d. We saw a 10% growth in credit accumulation across all three Leagues, with each year gaining at a higher rate (as we would expect). We reached our goal of a 10% increase across all students but saw a drop off in trimester 3 in all Leagues which must be addressed next year. ELL and SpEd passing rates were consistent with Gen Ed passing rates, which is excellent.
- e. August PD for staff will begin August 14<sup>th</sup>.

**II. Public Comment**

No public comment.

**III. Finance**

- a. Financial Review: The monthly financials were reviewed and appear to be in good order. Unaudited year-end financials predict that the deficit for year will match projections, and be in the \$300K range. Cash balances will remain above \$1MM so no programmatic impacts will be felt. 18-19 should return to positive cash flow.

**IV. Governance**

- a. The School Leader Evaluation process will get underway this month. Amit will complete his self-evaluation, and 360 evaluations will be sent to the Leadership Team and select staff
- b. The Annual Report was submitted on line and on time, with several sections, including Audited Financials and Academic Data due November 1<sup>st</sup>.
- c. Application for UD Team II is due August 18<sup>th</sup> and is progressing well.
- d. Outside counsel has been assigned to review and approve changes to the Employee and Family Handbook

**V. New Business, as needed**

The Fire Inspection Safety Report issue has been referred to the NYC OATH office for a hearing to determine if the C of O is valid. The hearing is schedule for Aug. 21<sup>st</sup> and will be attended by Civic Builders, their architect and Jai Nanda, representing UD Team. FDNY is expected to have a representative present as well.

**VI. Adjournment**

Next meeting will be held on September 14<sup>th</sup>. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:12 PM.

Respectfully Submitted,

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Patricia L. Charlemagne, Secretary