

**Urban Dove Team Charter School  
Board Meeting Minutes, Thursday, November 9<sup>th</sup>, 2017**

Present: Amit Bahl, Andrew Ehigiator, Mike Grandis, Jai Nanda, Wanda Morales, Spencer Rothschild, and Kevin Turton.

Absent: Patricia Charlemagne, Patrick Fagan

Public observer: N/A

**DRAFT Meeting Minutes**

**I. Opening Items**

The meeting was called to order at 6:05 PM and attendance was taken. Minutes from previous meetings were adopted and approved. The Agenda was unanimously adopted and approved.

The highlights of the Principal's Report and Dashboard included:

1. Student Performance
  - a. All reading and math inventory scores are in, data will be evaluated and shared with all stakeholders to track status of incoming students and progress of Year 2 and 3 students.
  - b. Mid-Trimester progress reports are complete, students are passing 79% of classes.
  - c. Final Exams/Mock Regents will take place Nov. 27-30
2. Teaching and Learning
  - a. All teachers have completed Trimester 2 Curriculum Maps and second formal observations are taking place.
3. Culture, Climate, and Family Engagement
  - a. Parent – Teacher Conferences were held, 69 families attended and surveys were completed, results were excellent.
  - b. Annual Turkey Bowl Nov. 22<sup>nd</sup>.
4. Organizational Capacity
  - a. 1 teaching vacancy exists
5. Enrollment, Recruitment and Retention
  - a. As of today, 77 Year 1 students are enrolled, 37 with IEPs. Overall enrollment is at capacity
6. Legal Compliance
  - a. All students files are updated, all Minutes, Agendas and Meeting Dates are posted on the website

**II. Public Comment**

No public comment.

**III. Finance**

- a. Financial Review: The monthly financials were reviewed and appear to be in good order.
  
- b. The board reviewed and discussed the draft 990 Tax Return provided by the auditor.  
A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY CARRIED TO ADOPT THE DRAFT 990 TAX RETURN.

**IV. Governance**

- a. A proposed Material Charter Revision Request to increase enrollment to 305 students was discussed.  
A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY CARRIED TO APPROVE THE RESOLUTION REQUESTING THE CHANGE FROM NYSED.

**V. Other Business As Needed**

- a. An update was given on the status of the application for UD Team II – vote to be held by the Board of Regents next week.

**VI. New Business, as needed**

N/A

**VII. Adjournment**

Next meeting will be held on December 14<sup>th</sup>. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

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Michael Grandis, In Lieu of Secretary