

**Urban Dove Team Charter School  
Board Meeting Minutes, Thursday, October 24<sup>th</sup>, 2017**

Present: Amit Bahl, Patricia Charlemagne, Andrew Ehigiator, Patrick Fagan, Mike Grandis, Jai Nanda, Wanda Morales (conference call), and Kevin Turton.

Absent: N/A

Public observer: N/A

**DRAFT Meeting Minutes**

**I. Opening Items**

The meeting was called to order at 6:09 PM and attendance was taken. Minutes from previous meetings were adopted and approved. The Agenda was unanimously adopted and approved.

The highlights of the Principal's Report and Dashboard included:

- a. As of today, 69 students are enrolled, 30 with IEPs..
- b. All Progress report for the first half of Trimester 1 will be prepared for the upcoming Parent Teacher Conferences.
- c. The grading policy has officially been changed to a 4.0 scale to align with the rubric-based grading and to prepare students for the college grading scales.

**II. Public Comment**

No public comment.

**III. Finance**

- a. Financial Review: The monthly financials were reviewed and appear to be in good order.
- b. The board reviewed and discussed the draft audited financial statements. A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY CARRIED TO ADOPT THE DRAFT AUDITED FINANCIAL STATEMENTS AS THE SCHOOL'S FINAL AUDITED STATEMENTS.

**IV. Governance**

- a. A proposed Cash Reserve Policy was reviewed and discussed by the Board. A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY CARRIED TO APPROVE THE CORRECTIVE ACTION PLAN FOR THE AUDIT.

**V. Other Business As Needed**

- a. At 7pm, the Board entered into an Executive Session to discuss HR matters related to the Principal. The Session ended at 7:15pm, after which the Board meeting resumed.
  
- b. The Board congratulated the Principal on a successful year and shared favorable sentiments concerning his leadership and accomplishments.

**VI. New Business, as needed**

N/A

**VII. Adjournment**

Next meeting will be held on November 9<sup>th</sup>. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

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Patricia L. Charlemagne, Secretary